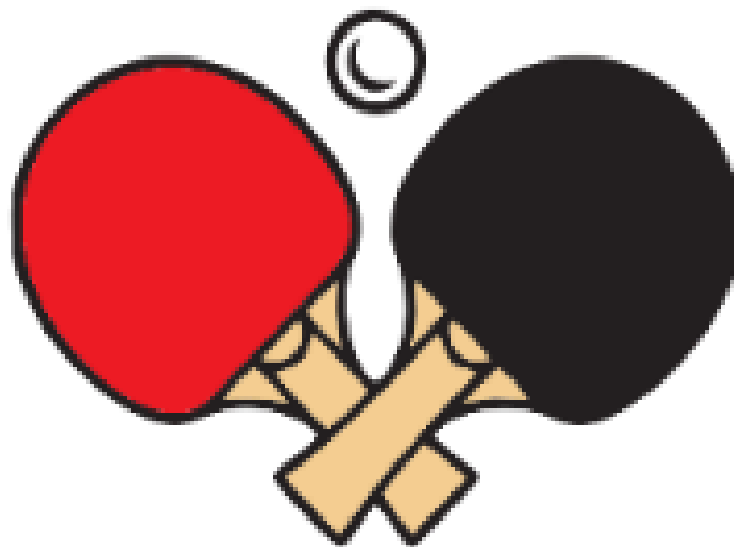
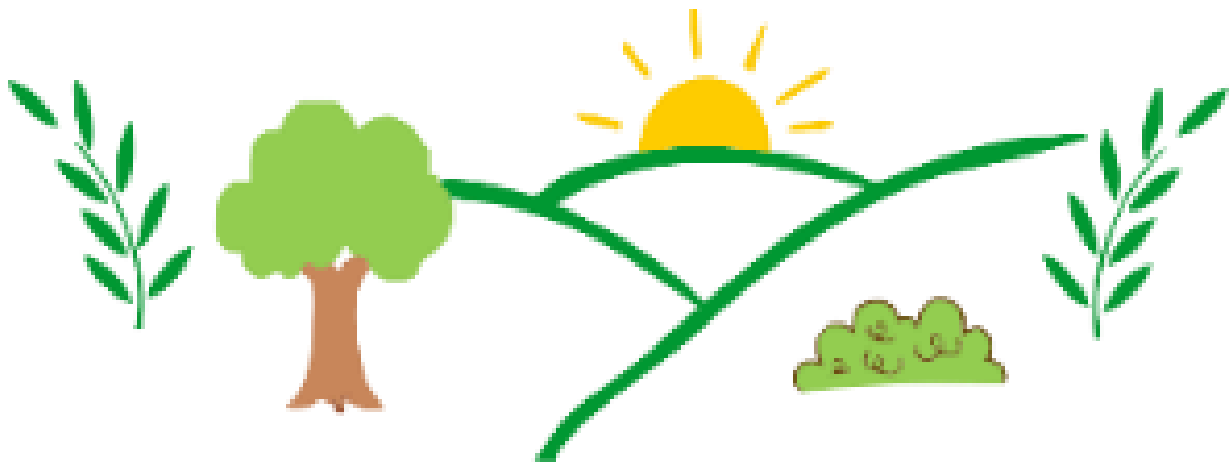


Torrens Valley Table Tennis Association



T.V.T.T.A.

Constitution

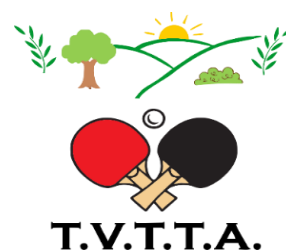
2025

Incorporation Number: A19619

T.V.T.T.A constitution 2025 version 1



Torrens Valley Table Tennis Association



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SECTION 1 NAME

The name of the incorporated association is Torrens Valley Table Tennis Association, referred to herein as “The Association”.

SECTION 2 DEFINITIONS

‘Committee’ means the committee of management of the association.

SECTION 3 OBJECTIVES

- a. To promote and encourage the game of table tennis within the region.
- b. To arrange matches between associated clubs.
- c. To give opportunities for and to encourage match and tournament play among associated clubs providing wider circles of competition in order to raise the standard of play.
- d. To co-operate in suitable ways with other similar organisations.
- e. To further the interest in the game generally and to do all lawful things necessary to promote the above objectives.
- f. To produce and update as necessary a set of by-laws determining day to day association rules and match day rules.

SECTION 4 POWERS OF THE ASSOCIATION

The Association may

- a. Acquire, hold, deal with, and dispose of, any real or personal property where that property is or will be used directly or indirectly for the game of table tennis; and
- b. Administer any property on trust; and
- c. Open and operate bank accounts; and
- d. Invest surplus moneys in a term deposit or similar account.
- e. Borrow money upon such terms and conditions as the association thinks fit; and
- f. Give such security for the discharge of liabilities incurred by the association as the association thinks fit; and
- g. Enter into any other contract it considers necessary or desirable.

SECTION 5 MANAGEMENT

- a. The Association shall be managed by a committee consisting of the President, Vice President, Secretary, Treasurer, Tournament director, Recording Secretary and two (2) Delegates from each associated club.
- b. A Public officer is to be appointed at each year's annual general meeting.
- c. The Secretary of the Association be granted a vote at any Committee meeting but not at an Association meeting unless he/she be a delegate.
- d. The officers as listed in (a) and (b) to be elected at each year's annual general meeting.
- e. Each club is responsible to nominate their two (2) delegates. These names and contact details are to be given to the secretary. If a delegate cannot attend an association meeting a proxy delegate can attend in their place
- f. The committee is empowered to perform and undertake any action required to achieve the objects of the association under section 3 or utilise the powers of the association under section 4.
- g. The executive members/office bearers of the association may have the right to meet to resolve any minor issues or disputes that may arise between clubs or interpretations of the by-laws. This can be done by various means, face to face meeting, email or phone, or other forms of online meeting.

SECTION 6 MEMBERSHIP

- a. The association shall consist of all financial and affiliated participating clubs. The clubs are to be listed in the association by-laws and updated as clubs enter or leave the association.
- b. Life members may be nominated at an annual general meeting or any other committee meeting. To be eligible for life membership the nominee must have served a minimum of ten (10) years' service on the executive committee of the association.
- c. Any new club wishing to join the association must be proposed, seconded, and elected by a majority of the delegates present at the AGM or a special General Meeting called for that purpose.
- d. Any associated club wishing to withdraw from the association must do so in writing by notifying the secretary of their intentions. No later than 14 days prior to the AGM or special general meeting.

- e. The association may terminate the membership of any club by a resolution passed at any meeting if it is satisfied that the club is in arrears in any payment to the association by more than twelve (12) months; and the actions of the club or its players has adversely affected the reputation of the association or its ability to fulfill its objectives.

SECTION 7 MEETINGS

- a. A meeting shall consist of the officers of the Association and two (2) delegates from each associated club, seven delegates to form a quorum. Time and place of meeting shall be notified by the secretary in writing at least seven (7) days previous to the meeting.
- b. The Annual General Meeting shall be held on or before March 20th each year for the following purposes:
 - a. To receive the President's and Treasurer's' reports and financial statement.
 - b. To elect officers for the ensuing year
 - c. To consider and determine any other business brought forward.
- c. The Secretary and President shall, if necessary, call a meeting of the club delegates to deal with such Association business as may arise.
- d. The sense of the meeting shall be determined by a show of hands unless a ballot be demanded, and each club is entitled to one vote only. The president and Vice President, if delegates and presiding, shall have a deliberative as well as a casting vote.
- e. A finals meeting is to be held after the last minor round match. This meeting is to determine venues for finals matches and to deal with any permit requests and other finals related business. Any other association business may be dealt with at this meeting.
- f. The secretary is to record minutes of each meeting. These minutes are to be retained within a minute book or folder and made available on request. The minutes of previous meetings are to be distributed to the executive and club delegates with the notice of the upcoming meeting or as soon as possible after the meeting in which they are taken. Minutes of the previous meeting are to be confirmed at the new meeting, and any changes to be made that are deemed necessary.

SECTION 8 FINANCE

- a. The association shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the association in accordance with the act.
- b. The treasurer is to present a detailed financial report at each year's AGM and a financial report at each association meeting.
- c. The treasurer is to make the association's accounts and records available to the appointed auditor to be audited prior to each year's AGM.
- d. The Treasurer is responsible for the receipt of monies owing to the association and for the payment of monies owed by the association.
- e. The method of payment is to be determined at each AGM with bank signatories appointed by the meeting.
- f. Registration fees and affiliation fees are to be set at the Annual General Meeting.
- g. All subscriptions shall be paid within fourteen (14) days of the opening matches of the season. Any club not complying with this rule may be liable to expulsion from the Association.
- h. All associated clubs comprising the Association shall be liable equally for the debt and liabilities of the Association and any profits may be divided equally amongst the associated clubs at the Annual General Meeting.
- i. The financial year of the association is to be the 1st of January to the 31st of December.

SECTION 9 DISPUTES

- a. Any club referring a dispute to the Association shall forward the matter in dispute in writing within three (3) weekdays of the occurrence of such dispute, to the Secretary. The secretary shall forward to the Secretary of the other club a copy of the cause of the dispute at least two (2) weekdays previous to the meeting at which such dispute is to be considered. Refer to section 5 (g) as to association executive dealing with said dispute.
- b. If a club is not satisfied with the association's outcome, they have the right to ask the secretary to call for a special meeting of the association with all club delegates present.

SECTION 10 GENERAL

- a. The Secretary or appointed person shall supply all clubs with score cards and balls prior to the commencement of the season. Season fixtures will be emailed to all club delegates and placed on the association website. Normal playing nights shall be Wednesday. However, if it is considered necessary to programme matches on a day other than Wednesday, special note shall be made on the programmes.
- b. A separate document called the Torrens Valley Table Tennis Association By-Laws will deal with match day rules and regulations of the association. The By-Laws are to be approved at the AGM or general meeting designed for that purpose and proper notice is to be given of any proposed changes. No less than seven (7) days.
- c. Any matter not covered by this constitution shall be dealt with by the executive.

SECTION 11 ALTERATION TO RULES

- a. No rules of the Association shall be altered or rescinded nor shall any of them be added to without seven (7) weekdays' notice, prior to the Annual General Meeting or a Special Meeting convened for the purpose specifying the objects of the meeting to be given to all club secretaries. All clubs are to receive a written copy of the proposed changes.
- b. A proposed alteration may be amended at a meeting at which it is presented for discussion prior to a vote being taken to adopt the alteration.
- c. All previous rules shall be disregarded, and these Rules and Regulations are to be accepted as the Constitution of the T.V.T.T.A. as from the date approved and noted on the new constitution.
- d. Copies of new and approved documents will be made available to all clubs. These documents will be placed on the association's website.

SECTION 12 WINDUP

- a) In the event of the association needing to windup a special general meeting is to be called and a majority vote required to ratify this event.
- b) The meeting is to decide on how to distribute the remaining monies that the association has left.

